

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU)
 REGIONAL CENTRE, MADURAI**

20.09.2023

CIRCULAR

**INSTRUCTIONS FOR SUBMISSION OF ASSIGNMENTS FOR THE
 TERM END EXAMINATION - DECEMBER 2023**

Important Note: Assignments shall be submitted only to the allotted Study Centre/Learner Support Centre (LSC) as per the schedule.

S. No.	LSC Code (Study Centre Code)	LSC Address	Mode of Assignment Submission	Contact Mobile Nos.
1	2502	The Coordinator IGNOU LSC 2502 G.R.D COLLEGE OF SCIENCE Avanashi Road, Civil Aerodrome (PO), Coimbatore - 641014. Ph: 0422-2592399, 2572719 E-mail: ignou2502@gmail.com	Speed Post / Courier / in-person	Dr. R. Geetha Mobile: 9487487977 Dr. A. Malarvizhi Mobile: 9894305607
2	2503	The Coordinator IGNOU LSC 2503 THIYAGARAJAR COLLEGE Theppakulam, Madurai -625009 Ph: 0452-2312235 E-mail: ignou2503@gmail.com	Speed Post / Courier / in-person	Dr. A. Elangovan Mobile: 9944786087 Mr. John Bosco Mobile: 9566721578
3	2504	The Coordinator IGNOU LSC 2504 BISHOP HEBER COLLEGE P O Box No. 615, Tirichy - 620017 Ph: 0431-2772200 E-mail: ignou2504@gmail.com	Speed Post / Courier / in-person	Dr. Suresh Frederick Mobile 9443108000 Mr. M. Jayakkumar Mobile: 9486917557 Mr. Rajakumar Mobile 9994491633
4	2507	The Coordinator IGNOU LSC 2507 V.O.C. COLLEGE Palayamkottai Road, Tuticorin - 628 008. Ph: 0461-2310906 E-mail: ignou2507@gmail.com	Speed Post / Courier / in-person / By Email to assignment2507@gmail.com	Dr. Jude Christo Cedric Mobile: 9443078887
5	2551	The Coordinator IGNOU LSC 2551 SREE RAMU COLLEGE OF ARTS & SCIENCE N.M. Sungam, Aliyar Road, Pollachi, Coimbatore - 642007. Ph: 04259-286230, 286969 E-mail: sreeramucas@yahoo.com	Speed Post / Courier / in-person	Dr. Premalatha Mobile: 9976015315
6	2568	The Coordinator IGNOU LSC 2568 H.K. ROWTHER HOWDIA COLLEGE Uthamapalayam - 625533	Speed Post / Courier / in-person	Dr. K. Shahul Hameed Mobile: 6380919974

		Theni Dt. Ph: 04554-265225, E-mail: howdia2568@gmail.com		Mr. Mohamed Harish Mobile: 8807389395
7	40032	The Coordinator IGNOU LSC 40032 RANI ANNA GOVT. COLLEGE FOR WOMEN Gandhi Nagar, Tirunelveli - 627 008. E -mail: racignou40032@gmail.com	Speed Post /Courier/ in-person	Dr. A. Saravanagandhi Mobile: 9442908041
8	43016	The Coordinator IGNOU LSC 43016 VIVEKANANDA COLLEGE Tiruvedakam West, Madurai Dt- 625234 Ph: 04543-260257, E-mail: ignouvc43016@gmail.com	Speed Post /Courier/ in-person	Dr. G. Balakrishnan Mobile: 8124728093 Dr. M. Premanantham Mobile: 9578302472
9	43052	The Coordinator IGNOU LSC 43052 SREE SEVUGAN ANNAMALAI COLLEGE, Devakottai Extension, Sivagangai (Dt) - 630 303. E-mail : dvkssac@yahoo.co.in	Only in-person	Mr. K. Kasiviswanathan Mobile: 75983 18823
10	43076	The Coordinator IGNOU LSC 43076 J.J. COLLEGE OF ARTS AND SCIENCE Sivapuram Post, Pudukkottai - 622422 Ph: 04322-260103, 261801, 261802 E-mail: ignou43076@gmail.com jjcollege.pdkt@gmail.com	Speed Post /Courier/ in-person	Dr. R. Manimaran Mobile: 9865947655, 8144433867
11	43078	The Coordinator IGNOU LSC 43078 BON SECOURS COLLEGE FOR WOMEN, Vilar Bypass Road Thanjavur - 613 006 Ph: 04362-257447 E-mail: ignou43078@gmail.com	Speed Post /Courier/ in-person	Dr. Jayalakshmi Mobile: 6369729708
12	43080	The Coordinator IGNOU LSC 43080 G.T.N. ARTS COLLEGE G.T.N. Nagar, Karur Road Dindigul - 624005 Ph: 0451-2431299 E-mail: ignougtnlsc@gmail.com	Speed Post /Courier/ in-person	Dr. M. Muruganantham Mobile: 9952863060 Dr. Manimageswaran, Mobile: 9715132762
13	43084	The Coordinator IGNOU LSC 43084 SREE NARAYANA GURU COLLEGE Palakkad Main Road, KG Chavadi, Coimbatore - 641105 Ph: 0422-2656371 E-mail: sngcignou43084@gmail.com	Speed Post /Courier/ in-person	Dr. Sankar Mobile: 9597114465
14	43086	The Coordinator IGNOU LSC 43086 The Gandhigram Rural Institute, (Deemed to be University), Gandhigram - 624 302 Dindigul District, Tamil Nadu. Ph: 0451-2452371-76	Speed Post /Courier/ in-person	Dr. Shahul Hameed Mobile: 8300157893

		E-mail: ignou43086@gmail.com		
15	43087	The Coordinator IGNOU Learner Support Centre (R) - 43087 Central University of Tamil Nadu, Neelakudi Campus, Kangalancherry, Thiruvarur – 610 005. Ph: 4366-277230/277261 E-mail: ignou43087@gmail.com	Speed Post /Courier/ in-person	Dr. Akhandanand Shukla Mobile: 04366-277230/277261
16	43015 (incl 4300/ 43000)	IGNOU Regional Centre, Sikkandar Chavadi, Madurai – 625 018. Ph: 0452-2380775	Speed Post /Courier/ in-person only for LSC 43015	Ph: 0452-2380733/2380775 (Note: Online Learning (OL) Programme Students shall submit their Assignments only at LMS Portal of IGNOU at https://lms.ignouonline.ac.in/)
17	2516P	The Coordinator (P) IGNOU LSC 2516P SRI RAMAKRISHNA MISSION VIDYA. COLLEGE OF EDUCATION Periyanayakempalayam Coimbatore Dt – 641020 Mobile: 8012533915 E-mail: ignou2516@gmail.com	Speed Post /Courier/ in-person	Dr. Jegadesh, Mobile: 9843931342
18	2525P	The Coordinator (P) IGNOU LSC 2525P COLLEGE OF NURSING SRI RAMAKRISHNA INST. OF PARAMEDICAL SCIENCES New Sidhapudur, Coimbatore - 641 044. Phone : +91- 422- 4500161, 4500162, 2247756 Email:con_sripms_cbe@yahoo.co.in	Speed Post / in-person	Prof. Girijakumari S. Mobile: 8778040248
19	43MS1	The Coordinator/Nodal Officer IGNOU Extn. Centre 43MS1 IGNOU-MSDE EXTENSION CENTRE - 43MS1 NATIONAL SKILL TRAINING INSTITUTE (W), COE Building, Governmnet I.T.I Campus, Tiruverumbur, Trichy - 620014 Ph: 0431-2552515	Speed Post / in-person	Smt. A.Mariammal Chamy Coordinator/Nodal Officer Mobile: 7045268187

1. Students are requested to submit their Assignments for the Term End Examinations, **December 2023** in hardcopies **to the concerned Study Centre (LSC) (Refer the attached LSC list)**, either by post or courier or in person before the last date. **(Check your programme guide for details)**
2. The Extension of last date if any (to be notified by SED) for assignment submission will be announced at the IGNOU website and RC Madurai website. Therefore learners are always check website for such information.

Every Assignment shall contain the front page with the following details:

Annexure - I

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE, MADURAI

Assignment Submission for Term End Exam December 2023

(Please read the instructions given below carefully before submitting assignments)

1. Name of the Learner :
2. Enrollment Number :
3. Programme Code :
4. Course Code of Assignment :
5. RC Name and Code : Madurai - Code: 43
6. Study Centre Code & Address :
7. Student Mobile Number :
8. Student Email ID :
9. Above information is cross checked and it is correct : Yes/No

Date of Submission:

(Signature of the student)

A. General Instructions:

- 1) Please do not send any assignment at any email of the Regional Centre, Madurai, it will not be considered and **no correspondence** will be made/replied.
- 2) We **discourage plastic covers**. Use plain A4 size pages for assignments for uniformity and better management with this cover page on each assignments.
- 3) Please write your name and enrolment number at the bottom of each page of your assignment.
- 4) Please retain a photocopy set of assignment submitted with you for record and also keep the assignment submission receipt in safe custody.

B. Assignment should have following components in the same sequence :

- 1) Copy of IGNOU Identity Card.
- 2) Second page should be as Annexure-1.
- 3) Printout of your Registration Page
(<https://isms.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP>)
- 4) Printout of valid/applicable assignment question paper.
- 5) Hand written Assignments.

(Kindly check your registration details at

<https://admission.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP> or

<https://isms.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP>

(Registration Details – Check for Course Codes and your eligibility for the TEE before submission of Assignments)

Assignments downloading Link – <https://webservices.ignou.ac.in/assignments/>

(If you unable to find certain course code/s related assignments, search in Google with the relevant Course code with the word “Assignment for TEE December 2023) and find the link under IGNOU website then **read the assignment completely for authenticity and instructions thereon**)

1. Always visit IGNOU website for all updates including the extension of the last for submission of Assignments if any.
2. In case of incorrect Enrolment No. Programme Code and Course Code, the assignment received by LSC **will be returned back to student for rectification.**
3. **Assignments shall be submitted only to the respective Learner Support Centre/Study Centre (LSC) as per the registration status and eligibility for TEE December 2023.**
4. Submit your assignment only once for all courses. Duplicate submission may lead to rejection of assignments.
5. Any query in this regard on assignment submission contact your study centre directly.
6. Assignment submission status appears in the IGNOU website under student’s registration details only after its evaluation & uploading the awards. **Assignment status for TEE December 2023 will reflect only in January/Feb 2024 onwards i.e. after release of results of TEE December 2023.**
7. If you have opted for the printed Study Material and not yet received the same, please log on to www.egyankosh.ac.in to download the soft copy of the study materials (or) download **IGNOU e-content mobile app** from Google Play store.
8. Check your Eligibility for the TEE December 2023 with your Programme Guide and Registration details in the website before submission of Assignments to your Study Centre.
9. The CBCS Programmes (BAG/BCOMG/BSCG) and Hons Degree Programmes students of January 2023 session are eligible for TEE in December 2023 for the first and second semester together (Read Programme Guide)

(Dr. M. Shanmugam)
Sr. REGIONAL DIRECTOR

To:

1. Notice Board and Website of RC Madurai
2. All LSCs of RC Madurai
3. RC Madurai Website/Link at Social Media.