

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU)
REGIONAL CENTRE, MADURAI**

INSTRUCTIONS FOR CONDUCT OF BSCN ADMISSION COUNSELLING

This offer of admission is provisional and is based on the documents in respect of qualification and other eligibility criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is / are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission

Eligibility:

In-service Nurses i.e. Registered Nurses and Registered Midwives (RNRN) having 10+2 with three years Diploma in General Nursing and Midwifery (GNM) with a minimum of two years of experience (after registration as RNRN) in the profession. (For male nurses who have not done midwifery in the GNM programme, should have a certificate in any of the Nursing courses of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery).

OR

In-service Nurses (RNRN) having 10th class (Matriculation) or its equivalent with three years Diploma in General Nursing and Midwifery (GNM) with a minimum of five years of experience (after registration as RNRN) in the profession. (For males nurses who have not done midwifery in the GNM programme, should have a certificate in any of the nursing courses of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery).

Note: Candidates with less than two years or five years of experience after RNRN, as the case may be are not eligible for admission.

Students can access more details about the BSC Nursing Programme of IGNOU (Prospectus and Hand Book)

You are requested to send the scanned colour copies of the original documents as detailed below through email to rcmadurai@ignou.ac.in for verification on or before 4th November, 2022. Scanned copies of photocopy of original document is not entertained. You are also requested to send all the photocopies of the documents duly self attested with a covering letter by speed post or courier to the Regional Centre, Madurai on or before 4th November 2022.

Documents (scanned coloured copies) that are required to be sent by email and another self attested copy by post by the applicants are:

By All Applicants:

- 1). Original Admit Card of Entrance Test
- 2). Printout of Entrance Test Passed Status
- 3). 10th Class Pass Certificate.
- 4). 10+2 Class Pass Certificate.
- 5). Valid RNRM Registration Certificate (In case registration is done form more than one council, all such registration certificates).
- 6). Experience Certificate(s) on Letter Head of the competent authority with full name, date and signature with stamp).
- 7). GNM Diploma Certificate and Marks Sheets for all years.
- 8). Certificate from the organisation, where the candidate is presently working to ensure the candidate is in service.
- 9). In lieu of mid-wifery, the male nurses produce the certificate in any nursing course of 6-9 months duration as recognized by Indian Nursing Council. The candidates should produce relevant documents authenticating that such nursing course is recognized and approved by the Indian Nursing Council.
- 10) Two Passport size Photographs
- 11) Present Employment Certificate:**

Experience Certificate/s - On Letter Head of the competent authority with full name, date and signature with stamp. Experience will be counted after RNRM registration till the last date of receipt of application. Carry the originals for verification.

By Applicants claiming reserved seat:

- 12). Category (SC/ST) Certificate for claiming SC/ST Seat
- 13). OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older

than 3 years (as on 17.04.2022 – the Last Date of Registration), should be in the format as given in the Student Handbook and Prospectus of the Post Basic B.Sc (Nursing) Programme.

14). Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability

15) EWS as per MHRD, GOI/Indian Nursing Council orders 1-5/2018-INC dated 09/08/2019.

By the Applicants whose name is changed after High School (all documents listed below):

16). In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:

- a. Attested copy of the Notification issued in the daily newspaper notifying the change of name.
- b. An attested copy of the Affidavit filed before the 1st class Magistrate specifying the change in the name.
- c. An attested copy of the Marriage Card/Marriage certificate in case of women candidates for change in **Surname**.
- d. Attested copy of the Gazette Notification reflecting the change of name/surname.

(The candidates claiming EWS (Economically Weaker Section) reservation should produce the Certificate issued by an officer not below the rank of Tahsildar in the State / UT.

The annual income of the candidates under OBC (Non Creamy Layer) should not exceed 8.00 lakhs per annum and only the central list should be followed.

(The OBC applicants, who have not submitted Non-Creamy certificate or Income Certificate or opted for D4A or D4 category will be treated as Creamy OBC / General Category students.

OBC (NCL) Candidates who have been offered admission under General Merit **need not** submit the OBC (NCL) Certificate.

The SC/ST/OBC (Non-Creamy) candidates who have marks above the level up to which general category candidates are admitted, should not be counted towards reserved quota at all and should be included in the general merit list of admissions

No Change in category is permitted at any point of time.

Resolving Tie up Cases:

The Merit List and Wait Listed candidates will be uploaded on the website of IGNOU Regional Centre, Madurai. In case of tie in the marks/rank, the following criteria will be followed as given in the student handbook and prospectus in chronological order:

- i) **Length of relevant experience :**
To be counted after registration as RNRM until last date of receipt of application by the University.
- ii) **Over all percentage of marks secured in GNM examination :**
If the tie does not get resolved with application of length of experience, aggregate of GNM marks in all the three years will be considered for calculating merit/ rank.
- iii) **Date of Birth :**
If the tie still does not get resolved, Date of Birth will be considered (Candidates born earlier will have higher rank than those born later).
- iv) **Draw of Lot :**
If there is a tie after applying all the above criteria, then rank will be decided through a draw of lot.
For candidates whose documents will be verified online and found eligible, they will be asked to pay the admission fees of Rs.20,000/- (Rupees Twenty thousand only) online through the SBI Collect gateway available on the IGNOU website at the following address under the head "Other Fees".

After successful payment, the candidate will share the copy of the SBI Collect payment receipt with the RC and RC will check the payment from their RC log in.

Please be noted that if needed or felt necessary, you will have to present all your original documents for verification by the Regional Centre, Madurai. Your admission shall be liable to be cancelled without any refund of admission fees paid, if at any stage of the admission process, any discrepancy is detected in your submitted documents.

The admission committee shall tally the documents submitted through email and by post with master data available from the SMARTH portal to finalise the admission.


Admission of candidates listed under Wait List will be considered only if any seats listed under Merit List remain unfilled.

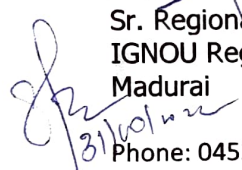
For updates you are requested to check the registered email id regularly. Communication will be sent to the students by email / SMS only.

Your response in this regard should reach us by email and by post on or before: 4-11-2022

Please treat this matter as most urgent.

With Best Wishes,


Dr. M. Shanmugam
Sr. Regional Director
IGNOU Regional Centre,
Madurai


Phone: 0452-2380733, 2380775

Email: rcmadurai@ignou.ac.in