

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre - Madurai

Sikkandar Chavadi, Alanganallur Road, Madurai – 625 018.

Phone : 0452-2380733, 2380775 Fax : 2370588, E-mail : rcmadurai@ignou.ac.in

Dr. S. MOHANAN
Regional Director

F. No. MRC/AD/58/2016/
Dated: 23rd May, 2016

Sub: Offer Letter for B.Ed 2016 Admission Counselling

Dear Applicant,

Congratulations!

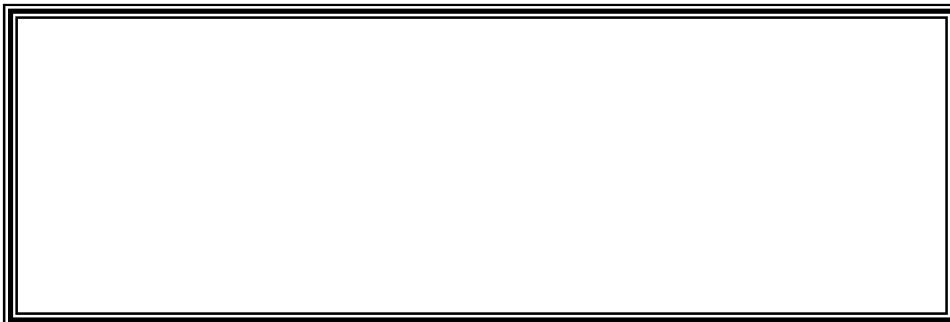
Based on the merit order position in the result declared for the B.Ed., Entrance Test held on 20.09.2015, you have been provisionally selected for the B.Ed., admission to January 2016 session. Confirmation of admission is subject to verification of all original documents pertaining to your academic qualifications. According to your Merit Rank/Marks position, category (SC/ST/PH/ OBC (NCL)/KM/WW/General), you have been called for the admission counselling. **The Annual income of the candidates under OBC (Non Creamy Layer) should not exceed 6.00 lakhs per annum. The date and time of your turn for admission counselling at IGNOU Regional Centre, Sikkandar Chavadi, Alanganallur Road, Madurai-625 018 is mentioned in the address label pasted at the bottom of this letter.** You are advised to be present at Regional Centre, Madurai at least an hour before the start of counselling as per the time slot specified in the address label and you will have to wait for your turn for counselling. If you are not present on the date & time of counselling, it will be presumed that **you are NOT interested** in accepting the offer/joining IGNOU B.Ed., and hence this offer sent to you will be **cancelled without further notice.**

You are also requested to bring the Programme Fee of Rs.20,000/- in the form of a Demand Draft drawn in favour of “IGNOU” payable at Madurai from any one of the Nationalized Banks. (This is a pre-revised Programme Fee as Programme Fee is under revision.)

You must bring **ALL THE DOCUMENTS IN ORIGINAL** as well as the self attested copies of documents as listed in **CHECK LIST** for verification. In case you fail to bring the documents as mentioned above, on the specified date/time as indicated in the address label and fail to provide required evidences for qualifications and category / community / caste etc., your candidature will be summarily rejected. The University will not entertain any further query in this regard under any circumstances. Please read the information and guidelines thoroughly and check all the documents before coming to the Regional Centre. Details of documents to be submitted are printed on the reverse side of the Check-list.

“This offer of admission is provisional and is based on the documents in respect of qualification and other eligible criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.”

The B.Ed., programme is activated only at **Sri Ramakrishna Mission Vidyalaya, College of Education, Coimbatore (PSC 2516) under Madurai region.** The allotment of Programme Study Centre (PSC) would be based on the availability of seats and in accordance with the reservation policy of the University, Government of India.



In respect of NCTE qualification in teacher education programme acquired through face-to-face mode, the candidates are required to produce the authentication by the Certificate Issuing Authorities stating that “the Certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode. In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode. Please note that those candidates who received the Master’s Degree without the Bachelor Degree are NOT ELIGIBLE for Admission to IGNOU’s B.Ed. Programme.

Permission for practical work (work centre) including Internship should be obtained only from Secondary / Higher /Senior Secondary school and hence, the certificate obtained from **Middle/Primary / Nursery School is not permitted.**

With the best wishes,

Yours faithfully,

(S.MOHANAN)
REGIONAL DIRECTOR

P.S:

- ❖ **Tie Cases:-** In respect of the candidates having scored same marks in B.Ed., Entrance Test, the tie will be resolved during the admission counselling. Therefore, you are requested to bring the documents namely (i) UG and PG Mark Sheet for all the years including Provisional / Convocation Certificate. It may be noted that there are 11 candidates scored 63 marks under OBC (NCL) Category in B.Ed., Entrance Test, out of which only 2 candidates will be selected by resolving the Tie. Similarly, under SC category there are three candidates scored 63 marks out of which 2 candidates will be selected by resolving the Tie Cases. **Therefore, in respect of Tie Cases, the selection is subject to resolving the Tie and this offer of admission does not give you any right to claim admission for B.Ed., 2016 admission and decision of the University in resolving the Tie and selection of candidate is final.**
- ❖ In the event of your candidature not being considered for admission, this offer stands cancelled automatically and all the documents submitted by you will be retained by the University for records, **except the Demand Draft.** Therefore, you are requested to retain photocopies of all the documents to be submitted to this office.

Enclosures:

1. **Checklist** of Documents to be submitted (**As per the checklist, you must also submit the duly attested photocopies of all the certificates & also original certificates for verification**)
2. B.Ed. Course Option Form along with programme structure (Annexure-1)
3. Format of Certificate to provide facilities for practical work at School (Annexure – 2)
4. Format of OBC (Non Creamy Layer) Certificate for candidates called under OBC (NCL) category (Annexure – 3)
5. Format of Anti-ragging Affidavit (Annexure – 4)
6. Route map of IGNOU – Regional Centre, Madurai

IGNOU REGIONAL CENTRE, MADURAI

Check List - B.Ed. Admission Counselling – 2016

Date: _____ (FN / AN) Roll No. _____ Marks: _____ Rank: _____
(given in Entrance Test)

Name: _____ Enrol. No. _____ Category: _____

* All Original documents to be submitted at the time of counselling for verification

Sl. No	Details of documents	Put tick(✓) (to be filled by candidate)	Remarks (OFFICE USE ONLY)
1.	DD for Rs.20,000/-		
2.	Filled in ID Card		
3.	Counselling offer Letter issued by IGNOU, RC, Madurai		
4.	B.Ed., Entrance Hall Ticket (Original)		
5.	Course Option Form		
6.	SC / ST/ PH / War Widow Certificate (If called under category)		
7.	OBC (NCL) Certificate (Annual income of the applicants should not exceed Rs.6.00 lakhs) (If called under category)		
8.	10 th or 12 th Mark Sheet (self attested copy)		
9.	U.G. and / or P.G. Degree Mark Sheet (self attested copy)		
10.	U.G. and / or P.G. Degree Provisional Certificate (self attested copy)		
	Minimum Eligibility	Gen	Reserved
	U.G./ P.G in Science / Social Science / Commerce / Humanity	50%	45%
	U.G./ P.G in Engg. & Tech. with Sci. & Maths	55%	50%
11.	Mark Sheet & Certificate of NCTE Recognized Teacher Education Programme (Face to Face mode) (self attested copy)		
12.	Authentication Certificate (NCTE) by the Certificate Issuing Authorities		
13.	Certificate from the School for Practical Work including the Internship		
14.	Experience Certificate, if experience is claimed.		
15.	Anti-ragging Affidavit.		

FOR OFFICE USE ONLY

Signature of the Scrutiny Official

Allotted PSC

Signature of Admission Committee

Data Entry Section:

DD details, PSC code and Course Codes entered

Signature of the E(DP)

F & A Section: Removal of DD

Signature of the Official

Documents that are required to be submitted by the Applicants (Photocopies duly attested, to be verified against original during the B.Ed., Counselling):

(i). By All Applicants:

- 1). High School/Secondary/Senior Secondary Mark Sheet and Certificates.
- 2). Graduation and / or Post graduation Mark Sheet and Certificates.
- 3). Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face to Face mode.
- 4). **Regarding NCTE Qualification in teacher education programme acquired through face to face mode, the candidates should produce the authentication by the Certificate Issuing Authorities stating that “the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode”. In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode.**
- 5). Original Certificate from the recognized Secondary/Senior Secondary Schools to provide facilities for Practical Work including Internship, in the enclosed format (Annexure – 2).
- 6). Experience Certificate(s), if experience is claimed.
- 7). Original BED Entrance Examination Admit Card (Hall Ticket).
- 8). Original Anti-ragging Affidavit in the prescribed format (Annexure-4).
- 9). A Demand Draft of Rs. 20,000/-in favour of “**IGNOU**” Payable at Madurai, towards the **pre-revised programme fee**, as the programme fee is under revision as mentioned in the B.Ed., Application Form and Guide for Applicants, January 2016.
- 10). One Passport size Photograph

(ii). By Applicants claiming reserved seat:

- 11). Category (SC/ST) Certificate if called under SC / ST category.
- 12). OBC-Non creamy Layer Certificate along with Income Certificate for candidates called under OBC(NCL) category. The Certificate, not older than 3 years, should be in the format enclosed (Annexure – 3).
- 13). Certificate of Physically Handicapped for candidates called under PH Category, with a minimum of 40% disability.
- 14). War-widow Certificate for candidates called under War Widow Category.

(iii). By the Applicants whose name is changed after High School (all documents listed below):

- 15). Affidavit sworn in before 1st Class Magistrate specifying the change in the name.
- 16). A copy of News paper, where notification for change of name was published
- 17). Copy of the Gazette Notification (not required for female candidates after marriage)
- 18). In case of changed Surname after marriage, Marriage Certificate issued by Registrar (Marriages) or Marriage Card.

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY,
REGIONAL CENTRE, MADURAI**

COURSE OPTION FORM
(Details of the Courses opted by the Student)

Name of the Student: **Mr. / Mrs./ Ms.** _____

PSC Code: Sri Ramakrishna Mission Vidyalaya
College of Education, Coimbatore (2516)

Enrolment Number:

1 st / 2 nd Year	Compulsory Courses									Optional Courses		Total no. of Courses	Total no. of Credits
	Course Number												
Courses in the 1 st Year	1	2	3	4	5	WBA-1	EPC-1	EPC-2	INT-1			11	36
	✓	✓	✓	✓	✓	✓	✓	✓	✓	Choose any two from 6 A to 6 E			
Courses in the 2 nd Year	8	9	10	11		WBA-2	EPC-3	EPC-4	INT-2			9	36
	✓	✓	✓	✓		✓	✓	✓	✓	Choose any one from 12 A to 12 E			
Total no. of Courses and Credits												20	72

Date:

Signature of the Student

.The details of Programme Structure (as provided by School of Education):

The Programme is essentially a judicious mix of theory and practical courses to facilitate student-teachers in acquiring skills and competencies necessary for teaching-learning at secondary/senior secondary level. Illustrations and cases of relevant situations and activities comprise the core of each course. These are suitably supported by theoretical aspects to the extent needed. Keeping this in view, the programme has following components.

First Year

Core Courses	:	16 credits
Content-based Methodology Courses (two)	:	08 credits
Workshop-I	:	04 credits
EPC-1 and II	:	04 credits
Internship-1	:	04 credits

Second Year

Core Courses	:	12 credits
Optional Courses	:	04 credits
Workshop-II	:	04 credits
EPC-III and IV	:	04 credits
Internship-II	:	12 credits

The Programme comprises the courses of 100 credits, out of which, one learner has to complete 72 credits.

DETAILED COURSE DESCRIPTION

First Year

Core Courses (16 Credits)

-

ALL COMPULSORY

Course No.	Course Name	Credits
1	Childhood and Growing Up	4
2	Contemporary India and Education	4
3	Learning and Teaching	4
4	Language Across the Curriculum	2
5	Understanding Disciplines and Subjects	2

Content Based Methodology Courses (8 Credits)(any two courses)-ANY TWO

Course No.6 (any two of the following)	Course Name	Credits
6A	Pedagogy of Science	4
6B	Pedagogy of Social Science	4
6C	Pedagogy of Mathematics	4
6D	Pedagogy of English	4
6E	Pedagogy of Hindi	4

Practical Courses (12 Credits)

Workshop – I (04 Credits)

-

COMPULSORY

Course No.	Course Name	Credits
WBA-1	Workshop Based Activities	4

EPC (04 Credits)

-

ALL COMPULSORY

Course No.	Course Name	Credits
EPC-1	Reading and Reflecting on the Texts	2
EPC-2	Application of ICT	2

Internship-I (04 Credits)

-

COMPULSORY

Course No.	Course Name	Credits
INT-1	Internship-1	4

Second Year

Core Courses (12 Credits) - ALL COMPULSORY

Course No.	Course Name	Credits
8	Knowledge and Curriculum	4
9	Assessment for Learning	4
10	Creating an Inclusive School	2
11	Gender, School and Society	2

Optional Courses (04 Credits) (any one course) - ANY ONE

Course No.	Course Name	Credits
12A	Open and Distance Education	4
12B	Guidance and Counseling	4
12C	Adolescence and Family Education	4
12D	Vocational Education	4
12E	Information and Communication Technology	4

Practical Courses (20 Credits)

Workshop – II (04 Credits) - COMPULSORY

Course No.	Course Name	Credits
WBA-2	Workshop Based Activities	4

EPC (04 Credits) - ALL COMPULSORY

Course No.	Course Name	Credits
EPC-3	Drama and Art in Education	2
EPC-4	Understanding the self and Yoga	2

Internship-II (12 Credits) - COMPULSORY

Course No.	Course Name	Credits
INT-2	Internship-11	12

Certificate to provide facilities for Practical Work including Internship

The candidates are required to provide the certificate in original at the Counselling from a recognized Secondary/Senior Secondary Schools to provide the facilities for Practical Work including Internship, as per the format given below.

Certificate to provide facilities for Practical Work including Internship

I hereby undertake that the School will provide facilities to Mr/Ms. _____ needed for carrying practical work including internship for the B.Ed., Programme. This School is a Secondary/Higher/Senior Secondary School.

Seal:

Signature of Principal/Headmaster/Headmistress

Place:.....

Full Name:.....

Date:.....

Name of the School.....

.....

Registration No. of the Institution.....

Full Address.....

.....

**FORM OF CASTE CERTIFICATE TO BE SENT BY THE CANDIDATE BELONGING TO OBC
(NON CREAMY LAYER) CATEGORIES ALONGWITH APPLICATION FORM**

This is to certify that _____, son/daughter of _____, of village _____ District/Division _____ in the State _____ belongs to the _____ community which is recognized as a Backward Class in under following resolutions of Government of India, Ministry of Welfare-

*(i) Resolution No.12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 186, dated the 13th September, 1993,

*(ii) Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No.163, dated the 20th October, 1994.

*(iii) Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May, 1995.

*(iv) Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, dated the 11th December, 1996.

*(v) Resolution No. 12011/96/94-BCC dated 9/03/96.

*(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.

*(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.

*(viii) Resolution No. 12011/68/98-BCC dated 27/12/99.

*(ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.

*(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.

*(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.

*(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.

*(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.

*(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.

*(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

*Shri _____ and/or his/her family ordinarily reside(s) in the _____ District/ Division of the _____ State. This is also to certify that he/she does not belong to the persons/sections(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93-Estt.(SCT), dated 8-9-1993 which is modified vide OM No. 36033/3/3004 Estt. (Res) dated 09/03/2004.

District Magistrate

Deputy Commissioner, etc.

Dated:

SEAL _____

*Strike out whichever is not applicable

N.B.—

- a) **The above certificate should not be more than 3 years old from the date of issuance of certificate till the time of submission of application form.**
- b) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.
- c) The authorities competent to issue caste certificates are indicated below:-
 - (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar; and
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides

NOTE: IF THE CERTIFICATE FURNISHED BY OBC CANDIDATES(NON-CREAMY LAYER) FOUND TO BE FAKE AT LATER STAGE, DISCIPLINARY ACTION ALONGWITH CANCELLED OF ADMISSION WITH NO REFUND SHALL BE UNDERTAKEN BY THE UNIVERSITY.

(To be submitted at Regional Centre)

AFFIDAVIT BY THE STUDENT

I, _____ (full name of the student with admission / registration / enrolment number) S/o. D/o Mr. / Mrs. / Ms. _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

(a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission, in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

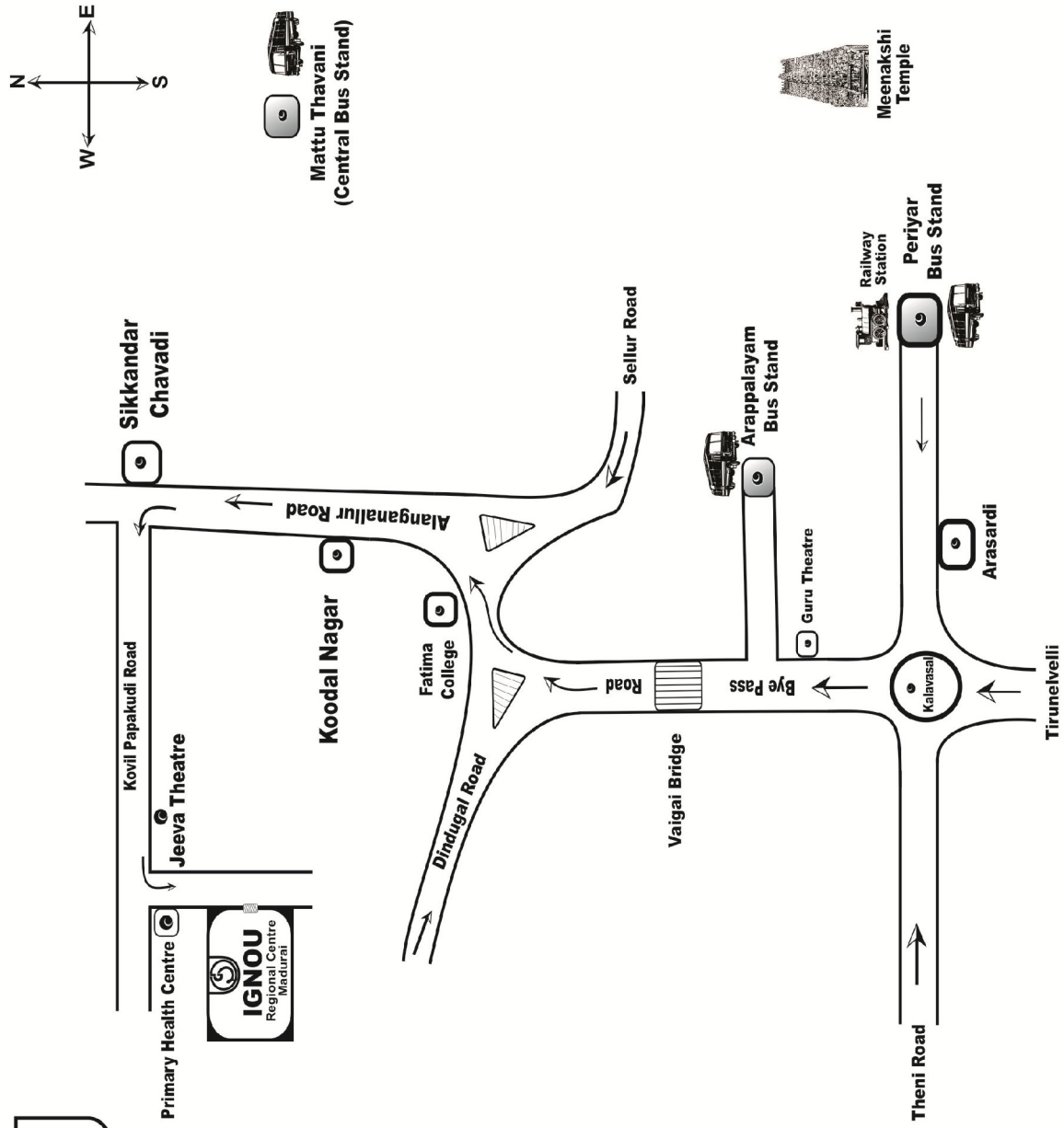
Verified at _____ (place) this the _____ (day) of _____ (month), _____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

IGNOU - Madurai Regional Centre - Location



Periyar Bus Stand to Sikkandar Chavadi
Bus Route :
43A, 43B, 43C, 43D, 43E, 43F, 43G, 43H, 43L,
43M, 43N, 59, 59B, 59C, 60, 60A, 70, 95, 98